



State of Washington  
PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908  
(360) 753-1111 • FAX (360) 753-1112

**Toll Free 1-877-601-2828 • E-mail: [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov) • Website: [www.pdc.wa.gov](http://www.pdc.wa.gov).**

July 22, 2025

Delivered electronically to DOWMJENNIFER@GMAIL.com.

Subject: PDC Order, Case 173048

Dear Jennifer Dow,

Enclosed is a copy of the Public Disclosure Commission's Order Imposing Fine that was entered in the above-referenced case.

At the June 24, 2025, Brief Enforcement hearing, the Presiding Officer assessed a total civil penalty of \$500, of which \$200 is suspended, in accordance with WAC 390-37-143. The \$300 non-suspended penalty is payable within 30 days of the date of this Order, August 21, 2025.

**Online Payment Option:**

To make an online payment please respond to the email accompanying this order requesting a payment link.

A payment link will be sent to you, in which you will need to provide the following information: (1) Case Number; and (2) Respondent Name.

Processing fees may apply.

To mail a check or money order, make it payable to the "Washington State Treasurer" and be sure to include the PDC Case Number in the memorandum field.

**For Regular Mail:**

Public Disclosure Commission  
PO Box 40908  
Olympia, WA 98504-0908

**For Overnight Mail or In-Person Delivery:**

Public Disclosure Commission  
711 Capitol Way S, STE 206  
Olympia, WA 98501-1267

It is also ordered that you file the missing C-1 and F-1 Reports within 30 days of this order, August 21, 2025.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov).

Sincerely,

*Electronically Signed by Jordan Campbell*

PDC Staff

Enclosure: Initial Order



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BEFORE THE PUBLIC DISCLOSURE COMMISSION  
OF THE STATE OF WASHINGTON

In Re: Compliance with RCW 42.17A

Jennifer Dow,

Respondent.

PDC Case 173048

Findings of Fact,  
Conclusions of Law, and  
**Order Imposing Fine.**

Pursuant to the brief enforcement hearing (brief adjudicative proceeding) notice sent to Jennifer Dow dated May 28, 2025, a brief adjudicative proceeding was held on June 24, 2025, remotely from Olympia, WA by live audio and online transmission, to consider whether the Respondent violated RCW 42.17A.205 by failing to file or timely file a Candidate Registration (C-1 report) and RCW 42.17A.700 by failing to file or timely file a Personal Financial Affairs Statement (F-1 report), disclosing personal financial information for the preceding twelve months, which were both due to be filed within two weeks of candidacy or no later than May 23, 2025.

The hearing was held in accordance with Chapters 34.05 RCW, 42.17A RCW and Chapter 390-37 WAC. Commission Chair J. Leach was the Presiding Officer. Commission staff was represented by Compliance Coordinators Colin Peebles, Jordan Campbell and Shelley Warnock. The Respondent did not participate in the hearing or submit any written material.

Having considered the evidence, the Presiding Officer finds as follows:

FINDINGS OF FACT

1. The Respondent is or was a candidate for FIRE COMMISSIONER of PIERCE FIRE PROT DIST 16.
2. As a candidate, the Respondent was required to file C-1 and F-1 reports by May 23, 2025.
3. The Respondent did not file the C-1 report by the date of the enforcement hearing.
4. The Respondent did not file the F-1 report by the date of the enforcement hearing.
5. The Respondent has no prior violations.

CONCLUSIONS OF LAW

Based on the above facts, as a matter of law, the Presiding Officer concludes as follows:

6. This matter was duly and properly convened, and all jurisdictional, substantive, and procedural requirements have been satisfied.
7. The Respondent violated RCW 42.17A.205 by failing to file the C-1 report by May 23, 2025.
8. The Respondent violated RCW 42.17A.700 by failing to file the F-1 report by May 23, 2025.

### ORDER

ON the basis of the foregoing Findings of Fact and Conclusions of Law,

1. **IT IS HEREBY ORDERED** that the Respondent shall file the missing C-1 & F-1 reports within 30 days of the date of this Order and is assessed a total civil penalty of \$500, in accordance with the candidate C-1 & F-1 penalty schedule set forth in WAC 390-37-143.
2. It is further ordered that that \$200 of the \$500 penalty is suspended on the following conditions:
  - a. The Respondent does not commit any further violations of Chapter 42.17A RCW or Title 390 WAC within four years of the date of this Order. The suspended penalty shall not be assessed based solely upon any remediable violation, minor violation, or error classified by the Commission as appropriate to address by a technical correction.
  - b. The Respondent pays the \$300 non-suspended civil penalty within 30 days of the date of this Order.
  - c. The Respondent files the missing C-1 report within 30 days of the date of this Order.
  - d. The Respondent files the missing F-1 report within 30 days of the date of this Order.
3. It is further ordered that, if the Respondent fails to comply with any of the above conditions:
  - a. The full 500 penalty shall immediately become due without further action by the Commission and PDC Staff is directed to refer the matter to collections and/or commence other legal proceedings as authorized by RCW 42.17A and 390 WAC.
  - b. The missing C-1 report shall be due immediately.
  - c. The missing F-1 report shall be due immediately.
  - d. The order shall be void in the event that candidate files a termination statement by June 30, 2025.

This is an **Initial Order** of the Public Disclosure Commission.

Entered this 22nd of July, 2025.

Public Disclosure Commission

*Electronically signed by Peter Frey Lavallee*

Peter Frey Lavallee  
Executive Director

I, Jordan Campbell, certify that I emailed a copy of this order to the Respondent at their address of record on the date stated herein.

Electronically Signed Jordan Campbell  
Signed

July 22, 2025  
Date

# APPEALS OF INITIAL ORDER

## REVIEW OF INITIAL ORDER - BY THE COMMISSION

You may request that the full Commission review this initial order. To seek review, you must:

- Make the request by email, stating the reason for review, and identifying what alleged errors are contained in the initial order. *See* WAC 390-37-144(1).
- All requests for review must be submitted electronically to [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov).

**REQUESTS FOR REVIEW MUST BE RECEIVED BY THE COMMISSION WITHIN TWENTY-ONE (21) CALENDAR DAYS AFTER THIS INITIAL ORDER WAS ELECTRONICALLY DISTRIBUTED TO YOU.**

If review of this initial order is timely requested, the full Commission will hear the matter. If the Commission is unable to schedule a meeting to consider the request within twenty (20) calendar days, this initial order becomes a final order, and any request for review will automatically be considered a request for reconsideration of a final order. *See* WAC 390-37-144(4). The matter would then be scheduled for consideration and disposition at the next Commission meeting at which it is practicable to do so.

A Respondent does not need to pay a penalty until after the Commission rules on a request for review of an initial order.

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## FURTHER APPEAL RIGHTS – SUPERIOR COURT

If the Commission does not receive a request for review of this initial order within twenty-one (21) calendar days, the initial order shall be the FINAL ORDER. *See* WAC 390-37-142(7).

**YOU HAVE THE RIGHT TO APPEAL A FINAL ORDER TO SUPERIOR COURT, PURSUANT TO THE PETITION FOR JUDICIAL REVIEW PROVISIONS OF RCW 34.05.542.**