



**State of Washington  
PUBLIC DISCLOSURE COMMISSION**

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908  
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**Toll Free 1-877-601-2828 • E-mail: [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov) • Website: [www.pdc.wa.gov](http://www.pdc.wa.gov)**

Jessica Erin Aws  
1103 Zylstra Rd  
Coupeville WA 98239

April 19, 2024

Also delivered electronically to [aws4ohsd@gmail.com](mailto:aws4ohsd@gmail.com)

Subject: AMENDED C-4 Brief Enforcement Hearing Notice; PDC Case Number 150302

Dear Jessica Erin Aws:

Public Disclosure Commission (PDC) records indicate that you are or were a candidate for public office in 2023 who selected Full Reporting on your *Candidate Registration* (C-1 report) for the 2023 election cycle.

RCW 42.17A.235 requires candidates who select Full Reporting to file mandatory C-4 reports covering the 21-day, 7-day, and post-election period due, respectively, on October 17, October 31, and December 11, 2023.

In accordance with RCW 42.17A.110 and RCW 42.17A.755, a Brief Adjudicative Proceeding (Brief Enforcement Hearing) has been scheduled to determine if you violated RCW 42.17A.235 and RCW 42.17A.240 by failing to file the required C-4 report(s) for the 2023 election cycle. Under the Brief Enforcement Hearing rules, the Presiding Officer has the authority to assess a civil penalty in accordance with WAC 390-37-143, a penalty schedule adopted by the Commission ([which can be viewed here](#)).

**HEARING INFORMATION**

Date and time: May 1, 2024, 9:00AM  
Place: Remotely from Olympia  
Live Audio and Online Transmission  
Presiding Officer: Nancy L. Isserlis, Chair, Public Disclosure Commission  
Authority: RCW 42.17A and WAC 390

**PARTICIPATING IN THE HEARING VIA MICROSOFT TEAMS**

The Brief Enforcement Hearing will be audio and video recorded. The Presiding Officer and PDC Staff will attend in-person or remotely via Microsoft Teams videoconferencing platform.

- **PLEASE READ the entire instructions below *prior to the day of the hearing if you plan to participate via MS Teams.***

Please note that you may be prompted to download the MS Teams app or use a supported browser (Microsoft Edge or Google Chrome) for best performance.

Anyone wishing to participate in the hearing remotely must follow the instructions below and join the meeting on a computer or mobile app **promptly at 8:45 on May 1, 2024**. Please remain in the meeting until the Presiding Officer calls your name and case number. After your case has been heard, you may leave or stay in the meeting.

*Please note that you must stay muted at all times except while your case is being heard.*

**Join on your computer or mobile app:**

<https://tinyurl.com/2bmvmj78>

If you are unable to use Teams or experience technical difficulties, please call the PDC's main number 1-360-753-1111 to obtain information regarding alternate participation by telephone. you.

If you choose to participate in the hearing remotely, please be aware that you may be waiting in the queue for a unknown period of time while cases are being heard and you may have a limited amount of time to speak. If a lengthier response time is needed, please consider submitting written participation materials prior to the hearing (see below).

**INTERPRETER**

If a party or witness to this proceeding speaks limited English or is hearing-impaired, and needs an interpreter, a qualified interpreter will be appointed at no cost to you. Please inform us at least five business days before the hearing or no later than **April 24, 2024** if you require an interpreter for this proceeding and/or translation of its written materials in a language other than English. Please contact us by email at [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov) or call us at (360) 753-1111 or 1-877-601-2828 to request an interpreter.

**SUBMITTING WRITTEN MATERIALS**

In advance of the Brief Enforcement Hearing, you may provide a written response describing the facts of your case for consideration by the Presiding Officer, including any circumstances or mitigating factors you would like considered. Please submit your written response so it is received by the PDC no later than **April 24, 2024**.

**SUBMITTING THE REPORT**

You are strongly encouraged to complete and submit the required report online prior to the Brief Enforcement Hearing. The report must be submitted electronically. Instruction for filing the C-4 can be found [here](#)

If you have any questions about the hearing process prior to the hearing date, more information can be found in our [Enforcement Guide](#) or you can contact PDC Staff by email at [pdc@pdc.wa.gov](mailto:pdc@pdc.wa.gov) – and be sure to reference your case number in the subject line of the email.

Sincerely,

PDC Staff  
Compliance and Enforcement Division

