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**Michael Machado**

replied

*Wed, 31 Jan 2024 at 7:42 PM*

To: "PDC Support" <pdcc@pdcc.wa.gov>

External Email

Hi Tanya,

Let me know if this qualifies as responding in writing or if it has to be in some other form, portal, or other means.

In response to the complaint.

If I understand it correctly it is related to not filing the C4 report listing expenses for this current campaign by its due date of Jan. 23rd. It is simply an error on my understanding. I thought it was monthly and wasn't aware of the 21 and 7 day reporting requirements. My fault for not reading all the rules. We have only incurred expenses in Jan. starting on Jan. 10th, so I was prepared to file one at the end of the month. I just filled the C4 thru Jan. 22nd as noted in the complaint. I will be ready to file the 7 day on Feb. 6th. Plus, there will be one to cover some misc. expenses that will fall past Feb. 6th. so due by March 11th.

Sorry for the inconvenience and hope this fixes the issue. I view every mistake as a learning experience.

Thank you,

Michael Machado

Treasurer and volunteer.