



State of Washington

PUBLIC DISCLOSURE COMMISSION

711 Capitol Way, Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908

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**Public Disclosure Commission Statement of Understanding
Island County Democratic Political Action Committee
PDC Case 142293**

I, Margaret Andersen, in my capacity as the treasurer of Island County Democratic Political Action Committee (the “Respondent”), hereby acknowledge that the Respondent violated RCW 42.17A.235(8) by failing to preserve ORCA (Online Reporting of Campaign Activity) data files for five calendar years.

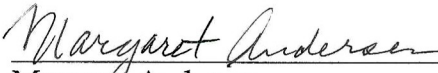
The facts are as follows:

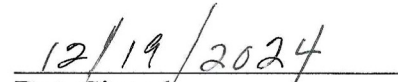
- The Respondent disclosed an ending “cash on hand” amount of \$7,712.81 on their December C-4 report for 2021.
- The Respondent disclosed a starting “previous total cash and in-kind contributions” amount of \$0 on their January C-4 report for 2022.
- A complaint filed with the PDC on September 10, 2023 noted the discrepancy between the “cash on hand” and “previous total cash and in-kind contributions” totals disclosed on the Respondent’s December 2021 and January 2022 C-4 reports respectively.
- The Respondent’s current treasurer discovered that the former treasurer misreported the committee’s ending “cash on hand” balance for 2021, which was \$6,879.02. However, she was unable to amend the Respondent’s reports for 2021 (and earlier, if needed) because the Respondent no longer has access to their ORCA data files for 2021 or earlier, and the previous treasurer did not back up ORCA records for these years.

The Respondent would like to avoid the time and expense of a Brief Adjudicative Proceeding (Brief Enforcement Hearing). Therefore, in lieu of a hearing, the Respondent acknowledges that they violated Washington state law as described above and agrees to enter into this Statement of Understanding (SOU) to resolve the above matter with the PDC.

In accordance with the Penalty Schedule adopted by the Commission for Brief Enforcement Hearings set forth in WAC 390-37-143, the Respondent agrees to pay a \$150 penalty for its acknowledged violation of RCW 42.17A.235(8) for failing to preserve books of account for no less than five calendar years following the year during which the transaction occurred.

The Respondent understands that, by signing this SOU, they acknowledge the violation of Chapter 42.17A RCW and Title 390 WAC set forth above and waive their right to a hearing in this matter. The Respondent further understands that signing this SOU and returning it to the PDC with a payment for the \$150 civil penalty will resolve the issue of failure to preserve books of account for 2020-2021.


Margaret Andersen
Treasurer


Date Signed

Kindly sign and submit this SOU and your payment using one of the options below by no later than **December 30, 2024**.

Online Payment Option

To initiate an electronic payment, please email the following information to payments@pdc.wa.gov (see below):

- Your PDC Case Number (142293)
- The Respondent's Name (Island County Democratic Political Action Committee)

A payment link containing further instructions will be emailed to you. Processing fees may apply.

- ***Email a scanned image of your signed SOU to the Compliance Officer assigned to your case prior to making your online payment.***

Mailed or In-Person Payment Option

To submit a physical payment, make your check or money order payable to "Washington State Treasurer," write your PDC Case Number in the Memo field, and mail or deliver the payment **and your signed SOU** to one of the addresses shown below:

Regular mail:

Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908

Overnight mail or in-person delivery:

Public Disclosure Commission
711 Capitol Way S, STE 206
Olympia, WA 98501-1267