



State of Washington
PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdcc@pdcc.wa.gov • Website: www.pdcc.wa.gov

January 28, 2022

Jessica Mary Roberts
PO Box 369
MEDICAL LAKE WA 99022

And delivered electronically to city@medical-lake.org and Jessica.Roberts.ML@gmail.com

Subject: PDC Order, Case 94073

Dear Jessica Mary Roberts,

Enclosed is a copy of the Public Disclosure Commission's Amended Order Imposing Fine that was entered in the above-referenced case. The attached amended order supersedes the prior order issued August 16, 2021.

At the July 15, 2021, Brief Enforcement hearing, the Presiding Officer assessed a total civil penalty of \$250, of which \$150 is suspended, in accordance with WAC 390-37-143. The attached order is vacating the violation and penalty assessed at the July 15, 2021 due to lack of proper service prior to the brief adjudicative proceeding.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at pdcc@pdcc.wa.gov.

Sincerely,

Electronically Signed by Tabitha Townsend
PDC Staff

Enclosure: Amended Initial Order



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BEFORE THE PUBLIC DISCLOSURE COMMISSION
OF THE STATE OF WASHINGTON

In Re: Compliance with RCW 42.17A

PDC Case 94073

Jessica Mary Roberts,

Respondent

Findings of Fact,
Conclusions of Law, and
Amended Order Imposing Fine

Pursuant to the brief enforcement hearing (brief adjudicative proceeding) notice sent to Jessica Mary Roberts on June 25, 2021, a brief adjudicative proceeding was held on July 15, 2021, remotely from Olympia, WA by live audio and online transmission, to consider whether the Respondent violated RCW 42.17A.700 by failing to timely file a Personal Financial Affairs Statement (F-1 report) for calendar year 2020, which was due to be filed no later than April 15, 2021.

The hearing was held in accordance with Chapters 34.05 RCW, 42.17A RCW and Chapter 390-37 WAC. Commission Chair Fred Jarrett was the Presiding Officer. The Commission staff was represented by Compliance Coordinators Tabitha Townsend and Tabitha Blacksmith, and Jennifer Hansen, Political Finance Officer. The Respondent did not participate in the hearing or submit any written materials.

Having considered the evidence, the Presiding Officer finds as follows:

FINDINGS OF FACT

1. The Respondent is or was an elected or appointed official for CITY COUNCIL MEMBER of CITY OF MEDICAL LAKE.
2. As an elected or appointed official during the calendar year 2020, the Respondent was required to file an F-1 report by April 15, 2021.
3. The Respondent did not file the F-1 report by the date of the enforcement hearing.
4. The Respondent has no prior violations.
5. PDC Staff discovered that there had not been proper service to the Respondent prior to the July 15, 2021 hearing.

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CONCLUSIONS OF LAW

Based on the above facts, as a matter of law, the Presiding Officer concludes as follows:

1. This matter was not duly and properly convened, and all jurisdictional, substantive, and procedural requirements has not been satisfied due to the lack of service prior to the date of the hearing.

ORDER

ON the basis of the foregoing Findings of Fact and Conclusions of Law,

1. **IT IS HEREBY ORDERED that the Respondent was assessed a total civil penalty of \$250, of which \$150 is suspended, in accordance with the Annual F-1 penalty schedule set forth in WAC 390-37-143 at the July 15, 2021 hearing. The violation and penalty are hereby VACATED.**

This is an **Initial Order** of the Public Disclosure Commission.

Entered this 28th of January 2022

Public Disclosure Commission

Electronically signed by Fred Jarrett
Fred Jarrett
Chair, Public Disclosure Commission

I, Tabitha Townsend, certify that I emailed a copy of this order to the Respondent at their respective email address on the date stated herein.

Electronically Signed by Tabitha Townsend January 28, 2022

Signed

Date