

1
2
3
4
5
6
7
8
9
10
11
12

**BEFORE THE PUBLIC DISCLOSURE COMMISSION
OF THE STATE OF WASHINGTON**

In Re: The Matter of Enforcement Action
Against:

PDC CASE NO. 94073

FINAL ORDER ON REVIEW

JESSICA MARY (ROBERTS) MAYFIELD,
Respondent.

13 This matter was heard at a Regular Meeting of the Washington State Public Disclosure
14 Commission (Commission) on March 24, 2022, by telephonic and online streaming access.
15 Jessica Mary (Roberts) Mayfield, (Respondent), requested review of the Presiding Officer's
16 Order, issued following a Brief Enforcement Hearing (Brief Adjudicative Proceeding) held
17 February 17, 2022. The hearing was held in accordance with Chapters 34.05 and 42.17A RCW,
18 and Chapter 390-37 WAC.

19 Commissioners present were Fred Jarrett, Commission Chair (presiding); Nancy Isserlis,
20 Commission Vice-Chair; and Commissioners William Downing, Allen Hayward, and Jocelyn
21 Cooney. Also present both telephonically and online were Assistant Attorney General John S.
22 Meader representing the Commission, Assistant Attorney General Chad Standifer, representing
23 PDC Staff, and Tabitha Townsend, PDC Compliance Coordinator. The Respondent appeared
24 on her own behalf. The proceeding was open to the public as limited by Governor's
25 Proclamation 20-28 *et seq.* and recorded.

26 The Commissioners had before them the following materials:

1. Case memorandum dated March 17, 2022, prepared by Tabitha Townsend, PDC Compliance Coordinator;
2. Brief Enforcement Hearing Notice served January 24 2022;
3. Initial Order Imposing Fine, entered March 4, 2022;
4. Respondent's F-1 report, filed February 19, 2022;
5. Respondent's request for review, dated February 24, 2022;
6. Review Hearing Notice, served March 14, 2022.

I. FINDINGS OF FACT

This matter involves Jessica Mary (Roberts) Mayfield, a former City Council Member for the City of Medical Lake from January 1, 2019, through December 31, 2020. During a Brief Enforcement Hearing held on July 15, 2021, Respondent was found to have violated RCW 42.17A.700 for failure to timely file a Personal Financial Affairs Statement (F-1 report) no later than April 15, 2021. At the Brief Enforcement Hearing an Order imposing a \$250 civil fine, with \$125 suspended, was entered. The Respondent has no prior violations of RCW 42.17A.700 with the PDC.

1. Pursuant to RCW 42.17A.700, an elected or appointed official who held office in 2020 was required to file an F-1 report, disclosing financial information for calendar year 2020, no later than April 15, 2021.

2. In March and April of 2021, PDC staff sent email reminders to all elected and appointed officials regarding their missing F-1 reports for calendar year 2020.

3. On May 12, 2021, PDC staff emailed a warning notice regarding the missing F-1 report for calendar year 2020, to Respondent's official Medical Lake email address.

4. On January 24, 2022, PDC staff emailed a hearing notice for a February 17, 2022, Brief Adjudicative Proceeding (Brief Enforcement Hearing) to Respondent's official Medical

1 Lake email address.

2 5. At the Brief Enforcement Hearing held on February 17, 2022, the Respondent
3 was found in violation of RCW 42.17A.700 for failure to timely file the F-1 report no later than
4 April 15, 2021. Respondent was assessed a \$250 penalty consistent with WAC 390-37-143, the
5 Brief Enforcement Hearing penalty schedule adopted by the Commission. The Presiding Officer
6 suspended \$125 of the \$250 penalty conditioned upon the Respondent filing the missing F-1
7 report and paying the non-suspended \$125 penalty within 30 days of the Initial Order being
8 served.

9 6. On March 4, 2022, PDC staff served the Initial Order by email and mail, to
10 Respondent's updated email address and the mailing address of record.

11 7. On February 24, 2022, Respondent contacted PDC staff by email to appeal the
12 penalty assessed in the Initial Order issued March 4, 2022, by stating she had a life-threatening
13 medical diagnosis and treatment that began in February, 2020, which lasted two years. She also
14 stated she resigned her position in December, 2020, thought she had already filed the missing F-
15 1 report, and that she had not received the PDC's notices because her official email account was
16 closed. She indicated she was unaware of the notices until Medical Lake Mayor, Terri Cooper,
17 forwarded copies to her on February 16, 2022. She was undergoing surgery on the day of the
18 Brief Adjudicative Hearing and completed the F-1 form in the hospital.

19 8. On March 14, 2022, PDC staff served the Respondent by email with a hearing
20 notice for a March 24, 2022, Review Hearing before the Public Disclosure Commission along
21 with instructions on how to participate in the hearing remotely.

22 23 **II. CONCLUSIONS OF LAW**

24 1. The Commission has jurisdiction over this proceeding pursuant to Chapter
25 42.17A RCW, the State campaign finance and disclosure law; Chapter 34.05 RCW, the
26 Administrative procedure Act; and Title 390 WAC.

2. The Respondent violated RCW 42.17A.700 by failing to timely file the F-1 report for calendar year 2020 that was due no later than April 15, 2021.

II. ORDER

This Order on Review will be the Final Order. The civil penalty of \$250, with \$125 suspended, assessed by the February 17, 2022 order is VACATED.

SO ORDERED this ____ day of March, 2022.

WASHINGTON STATE PUBLIC
DISCLOSURE COMMISSION

FOR THE COMMISSION:



Fred Jarrett,
Chair, Public Disclosure Commission

This order sent by email to:
Jessica Mary (Roberts) Mayfield, Respondent
Jessmayfield509@gmail.com

Tabitha Townsend,
PDC Compliance Coordinator,
pdc@pdc.wa.gov

I, Tabitha Townsend, certify that I emailed a copy of this order to the Respondent at his respective email address.

Electronically Signed by Tabitha Townsend March 31, 2022
Signed Date

NOTICE: PETITION FOR JUDICIAL REVIEW

You have the right to appeal this Final Order to Superior Court, pursuant to the Petition for Judicial Review provisions of RCW 34.05.542. Any Petition for Judicial Review of this Final Order must be filed with the court and also served upon both the Commission and the Office of the Attorney general within thirty (30) days after the date this Final Order is served upon you.