



**State of Washington
PUBLIC DISCLOSURE COMMISSION**

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July 7, 2021

Delivered electronically to "topshelfwa@gmail.com"

Subject: Staff-generated complaint, PDC Case 91588

Dear Top Shelf (Podworks Corp):

On June 2, 2021, the Public Disclosure Commission (PDC) notified you of an alleged violation of RCW 42.17A.630 for failure to timely file the annual Lobbyist Employer's Expense report (L-3 report) disclosing lobbying activities for calendar year 2019.

PDC staff have reviewed this matter and found the following:

- The PDC received the annual L-3 report for 2019 on June 8, 2021, pursuant to RCW 42.17A.630.
- The annual L-3 report is due by the last day of February of each following year, making this 2019 L-3 report 464 days late.

Top Shelf (Podworks Corp) completed a Statement of Understanding (SOU) and paid a \$100 civil penalty on June 17, 2021 in accordance with WAC 390-37-143 (Brief Enforcement Penalty Schedule), acknowledging violations of RCW 42.17A.630 for failure to timely file the annual Lobbyist Employer's Expense report (L-3 report) disclosing lobbying activities for calendar year 2019. The \$100 penalty assessed resolves the allegations listed in your complaint.

Based on this information, the PDC finds that no further action is warranted and has dismissed this matter in accordance with RCW 42.17A.755(1)(a). The PDC will not conduct a more formal investigation into these allegations or take further enforcement action in this matter.

If you have questions, you may contact Tabitha Townsend at 1-360-586-4555 or toll-free at 1-877-601-2828 or by e-mail at pdcc@pdcc.wa.gov

Sincerely,

Electronically Signed

Tabitha Townsend
Compliance Coordinator

Endorsed by,

Electronically Signed

Barbara Sandahl
Deputy Director
For Peter Lavallee
Executive Director