



State of Washington  
PUBLIC DISCLOSURE COMMISSION  
711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908  
(360) 753-1111 • FAX (360) 753-1112  
Toll Free 1-877-601-2828 • E-mail: [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov) • Website: [www.pdcc.wa.gov](http://www.pdcc.wa.gov)

January 11, 2021

KERIN STEELE  
22000 VINE ROAD  
BRIER WA 98036

And delivered electronically to “KERINSTEELE@YAHOO.COM”

Subject: PDC Order, Case 80279

Dear KERIN STEELE,

Enclosed is a copy of the Public Disclosure Commission’s Order Imposing Fine that was entered in the above-referenced case. At the December 17, 2020, Brief Enforcement hearing, the Presiding Officer assessed a total civil penalty of \$250 in accordance with WAC 390-37-143. The \$250 penalty is payable within 30 days of the date of this Order.

The \$250 penalty is payable no later than **February 10, 2021**. Please make the check or money order payable to the WA State Treasurer, and mail the payment to the following:

**Public Disclosure Commission  
PO Box 40908  
Olympia, WA 98504-0908**

You are also ordered to file the missing F-1 report within 30 days of the date of this Order.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov).

Sincerely,

Electronically Signed by Tabitha Townsend  
PDC Staff

Enclosure: Initial Order



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BEFORE THE PUBLIC DISCLOSURE COMMISSION  
OF THE STATE OF WASHINGTON

In Re: Compliance with RCW 42.17A

PDC Case 80279

KERIN STEELE,

Respondent.

Findings of Fact,  
Conclusions of Law, and  
**Order Imposing Fine**

Pursuant to the brief enforcement hearing (brief adjudicative proceeding) notice sent to KERIN STEELE (the "Respondent") on November 17, 2020, a brief adjudicative proceeding was held on December 17, 2020, remotely from Olympia, WA by live audio and online transmission, to consider whether the Respondent violated RCW 42.17A.700 by failing to timely file the required annual F-1 report (Personal Financial Affairs Statement) as an elected official in 2019. The F-1 report, disclosing financial information for 2019, was due to be filed not later than April 15, 2020.

The hearing was held in accordance with Chapters 34.05 RCW, 42.17A RCW and Chapter 390-37 WAC. Commission Chair David Ammons was the Presiding Officer. The Commission staff was represented by Compliance Coordinators Fox Blackhorn-Delph, Tabitha Townsend, and Tabatha Blacksmith. The Respondent did not participate in the hearing or submit any written materials.

Having considered the evidence, the Presiding Officer finds as follows:

FINDINGS OF FACT

1. The Respondent is an elected official for CITY COUNCIL MEMBER of CITY OF BRIER.
2. As an elected official, the Respondent was required to file a F-1 report by April 15, 2020.
3. The Respondent did not file the F-1 report by the date of the enforcement hearing.
4. The Respondent has 0 prior violations.

CONCLUSIONS OF LAW

Based on the above facts, as a matter of law, the Presiding Officer concludes as follows:

1. This matter was duly and properly convened, and all jurisdictional, substantive, and procedural requirements have been satisfied.
2. The Respondent violated RCW 42.17A.700 by failing to timely file the annual F-1 report (Personal Financial Affairs Statement) report by April 15, 2020.

ORDER

On the basis of the foregoing Findings of Fact and Conclusions of Law,

**IT IS HEREBY ORDERED that the Respondent is assessed a civil penalty of \$250, in accordance with the Personal Financial Affairs Statement (F-1) penalty schedule set forth in WAC 390-37-143.**

**It is further ordered that the Respondent:**

- 1. Pay the \$250 civil penalty within 30 days of the date of this Order.**
- 2. File the missing F-1 report within 30 days of the date of this Order.**

In the event the Respondent fails to pay the \$250 civil penalty within 30 days of the date of the Order, PDC staff is directed to refer the matter to collections.

This is an **Initial Order** of the Public Disclosure Commission.

Entered this 11th day of January, 2021.

Public Disclosure Commission

*Electronically Signed*

Peter Lavalley  
Executive Director

I, Tabitha Townsend, certify that I mailed and emailed a copy of this order to the Respondent at their respective address postage pre-paid, and by email on the date stated herein.

Electronically Signed Tabitha Townsend  
Signed

1/11/2021  
Date

# APPEALS OF INITIAL ORDER

## REVIEW OF INITIAL ORDER - BY THE COMMISSION

You may request that the full Commission review this initial order. To seek review, you must:

- Make the request orally or in writing, stating the reason for review, and identifying what alleged errors are contained in the initial order. *See* WAC 390-37-144(1). Staff may ask for written confirmation of oral requests for review.
- **REQUESTS FOR REVIEW MUST BE RECEIVED BY THE COMMISSION WITHIN TWENTY-ONE (21) CALENDAR DAYS AFTER THE POSTMARK DATE OF THIS INITIAL ORDER.** Written requests for review should be delivered electronically to the Washington State Public Disclosure Commission by email at [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov)

If review of this initial order is timely requested, the full Commission will hear the matter. If the Commission is unable to schedule a meeting to consider the request within twenty (20) calendar days, this initial order becomes a final order, and any request for review will automatically be considered a request for reconsideration of a final order. *See* WAC 390-37-144(4). The matter would then be scheduled for consideration and disposition at the next Commission meeting at which it is practicable to do so.

A Respondent does not need to pay a penalty until after the Commission rules on a request for review of an initial order.

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## FURTHER APPEAL RIGHTS – SUPERIOR COURT

If the Commission does not receive a request for review of this initial order within twenty-one (21) calendar days, the initial order shall be the final order. *See* WAC 390-37-142(5).

**YOU HAVE THE RIGHT TO APPEAL A FINAL ORDER TO SUPERIOR COURT, PURSUANT TO THE PETITION FOR JUDICIAL REVIEW PROVISIONS OF RCW 34.05.552.**