



State of Washington
PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908

(360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdcc@pdcc.wa.gov • Website: www.pdca.wa.gov

Mary Tomkins

Delivered electronically to mmtomkins@comcast.net

February 11, 2021

Subject: Initial Order Review Hearing Notice, PDC Case Number 80278

Dear Mary Tompkins,

The Public Disclosure Commission (PDC) received your request for review of the Initial Order issued in the case cited above.

The Initial Order was issued pursuant to a brief adjudicative proceeding held on December 17, 2020, in which you were found in violation of RCW 42.17A.700 and assessed a penalty of \$250.

RCW 42.17A.700 requires elected or appointed officials to file a Personal Financial Affairs Statement (F-1 report) annually by April 15 of each year.

Based on your request, an Initial Order Review Hearing has been scheduled in your case, as provided below. The Hearing will be held before the full commission, in accordance with RCW 42.17A.110 and .755, and WAC 390-37-144. You will have an opportunity to explain your view of the matter if you choose to attend the Hearing.

HEARING INFORMATION

Date and time: **February 25, 2021 at 1:00 p.m.**

Place: Remotely from Olympia
Live Audio and Online Transmission

Presiding Officer: Fred Jarrett, Chair, Public Disclosure Commission

Authority: RCW 42.17A and WAC 390

If there are circumstances you wish to have considered at the Initial Order Review Hearing, you may attend the hearing remotely by telephone.

PARTICIPATING BY TELEPHONE

The Public Disclosure Commission meeting will be streamed live at <https://www.youtube.com/user/WASTPDC/live> Commission members and staff will join the meeting remotely.

Anyone wishing to participate in the hearing by telephone must follow the instructions below and call into the meeting at **12:45 p.m. on Thursday, February 25, 2021**. Please stay on the call until the Commission Chair calls your name and case number. *Please note that you must keep your phone on mute at all times except while your case is being heard.* Use *6 to mute your phone and *6 again to unmute when it is your turn to speak.

Join on your telephone by dialing:

1-206-809-2388 United States, Seattle

Follow the verbal prompts and enter the Phone Conference ID: **790 790 937#**

Use *6 on your telephone keypad to mute your call and use *6 again to unmute your phone when it is your turn to speak.

If you experience technical difficulties with the call-in participation after 1:00 p.m., call the PDC's main number 1-360-753-1111 and staff will try to assist you.

INTERPRETER

If a party or witness to this proceeding speaks limited English or is hearing-impaired, and needs an interpreter, a qualified interpreter will be appointed at no cost to you. Please inform us at least five business days before the hearing or no later than **Thursday, February 18, 2021** if you require an interpreter for this proceeding and/or translation of its written materials in a language other than English. Please contact us by email at pdcc@pdcc.wa.gov or call us at (360) 753-1111 or 1-877-601-2828 to request an interpreter.

SUBMITTING WRITTEN MATERIALS

If you cannot participate at the Initial Order Reconsideration Hearing, you may provide a written response describing the facts of your case and any circumstances or mitigating factors you would like the Presiding Officer to consider. Please submit your written response so that it is received by **12:00 p.m. Thursday, February 18, 2021**.

RESPONDENT AND COMPLAINANT NOTICE RIGHTS

In accordance with WAC 390-37-060(5), the respondent and complainant are being provided notice 10 days in advance of the enforcement hearing. In accordance with WAC 390-37-030, the complainant does not have special standing to intervene in the hearing; but, may be called as a witness at the discretion of PDC staff. The presiding officer has the discretion to allow comment by a person other than the respondent during their consideration of the complaint. Any person who wishes to comment should notify staff at least three business days before the proceeding.

WAC 390-37-030 also allows the complainant or any other person to submit documentary evidence and/or written factual or legal statements to the staff at any time up to and including the fifth calendar day before the date of any enforcement hearing or proceeding. Such information should be sent electronically to pdcc@pdcc.wa.gov

If you have questions about the hearing process prior to the hearing date, please contact Tabatha Blacksmith by email at pdcc@pdcc.wa.gov and be sure to reference your case number in the subject line of the email.

Sincerely,

Electronically Signed

Tabatha Blacksmith

Compliance Coordinator