



State of Washington  
PUBLIC DISCLOSURE COMMISSION

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908  
(360) 753-1111 • FAX (360) 753-1112

**Toll Free 1-877-601-2828 • E-mail: [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov) • Website: [www.pdcc.wa.gov](http://www.pdcc.wa.gov)**

May 6, 2021

Olivia DeLeon  
612 N 1<sup>st</sup> St  
Mt Vernon WA 98273

And delivered electronically to “[odeleon@srclinics.org](mailto:odeleon@srclinics.org)”

Subject: PDC Order, Case 80210

Dear Olivia DeLeon,

Enclosed is a copy of the Public Disclosure Commission’s Order Imposing Fine that was entered in the above-referenced case. At the April 22, 2021, Adjudicative Proceeding (Enforcement Hearing), the Presiding Officer assessed a total civil penalty of \$1,500 in accordance with WAC 390-37-182. The \$1,500 penalty is payable within 30 days of the date of this Order.

The \$1,500 penalty is payable no later than **June 7, 2021**. Please make the check or money order payable to the WA State Treasurer, and mail the payment to the following:

**Public Disclosure Commission  
PO Box 40908  
Olympia, WA 98504-0908**

Also, file the missing F-1 report for calendar years 2018 and 2019 with 30 days as ordered.

Thank you for your prompt attention to this matter. If you have questions, please contact us by email at [pdcc@pdcc.wa.gov](mailto:pdcc@pdcc.wa.gov).

Sincerely,

*Electronically Signed by Tabitha Townsend*  
Tabitha Townsend  
Compliance Coordinator

Enclosure: Initial Order

1  
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5 **BEFORE THE PUBLIC DISCLOSURE COMMISSION**  
6 **OF THE STATE OF WASHINGTON**

7 In Re: The Matter of Enforcement Action  
8 Against:

PDC CASE NO. 80210

FINAL ORDER

9 OLIVIA DeLEON,  
10 Respondent.  
11 \_\_\_\_\_

12  
13  
14 This matter was heard remotely by the Washington State Public Disclosure Commission  
15 (Commission) on April 22, 2021, by telephonic and online streaming access. Commission Staff  
16 requested a full Commission hearing of this matter due to the Respondent's repeated violations.  
17 The hearing was held in accordance with Chapters 34.05 and 42.17A RCW, and Chapter 390-37  
18 WAC.

19 Commissioners present both telephonically and online were Fred Jarrett, Commission  
20 Chair (presiding); Nancy Isserlis, Commission Vice-Chair; Commissioner Bill Downing, and  
21 Commissioner Russell Lehman. Also present both telephonically and online were Assistant  
22 Attorney General John S. Meader representing the Commission, Assistant Attorney General  
23 Chad Standifer, representing PDC Staff, and Tabitha Townsend, PDC Compliance Coordinator.  
24 Respondent Olivia DeLeon did not appear on her own behalf. The proceeding was open to the  
25 public as limited by Governor's Proclamation 20-28 *et seq.* and recorded.  
26

1 The Commissioners had before them the following materials:

- 2
- 3 1. Case memorandum dated April 14, 2021, prepared by Tabitha Townsend, PDC
- 4 Compliance Coordinator;
- 5
- 6 2. F-1 Report for calendar year 2016, dated November 1, 2017;
- 7
- 8 3. Warning Letter for PDC Case No. 80210, dated September 22, 2020;
- 9
- 10 4. Full Hearing Notice for PDC Case No. 80210, dated April 9, 2021;
- 11
- 12 5. Order Imposing Fine, PDC Case No. 38942, dated November 20, 2018;
- 13
- 14 6. Order Imposing Fine, PDC Case No. 10044, dated January 3, 2017.
- 15

## 16 **I. FINDINGS OF FACT**

17 The matter involves alleged repeat violations of RCW 42.17A.700 for failure to timely  
18 file a Personal Financial Affairs Statement (F-1 Report) no later than April 15, 2019, and April  
19 15, 2020, for calendar years 2018 and 2019 respectively. The case is being heard pursuant to  
20 RCW 34.05.482(1)(c), and WAC 390-37-143(4-5) which require review by the full Commission.  
21

- 22 1. Olivia DeLeon was an incumbent School Director for the Mt. Vernon School
- 23 District #320 since her election in 2015. Her term expired on December 31, 2019.
- 24
- 25 2. As an elected or appointed School Director, Ms. DeLeon was required to file a
- 26

1 Personal Financial Affairs Statement (F-1 Report) in accordance with RCW 42.17A.700  
2 not later than April 15, 2019, for calendar year 2018, and not later than April 15, 2020,  
3 for calendar year 2019. As of the date of the hearing, no F-1 report for either calendar  
4 year had been filed.

5  
6 3. Between March 15, 2020, and April 12, 2020, PDC staff send six email  
7 reminders to the Respondent regarding the missing F-1 report for calendar year 2019.

8  
9 4. On April 22, 2020, and April 30, 2020, PDC staff emailed reminders to the  
10 Respondent that the April 15, 2020, deadline had been missed.

11  
12 5. From July 27, 2020, through October 7, 2020, PDC staff made telephone calls  
13 to elected and appointed officials and to representatives in the jurisdictions in which  
14 they serve, reminding them of their missed obligation to file the F-1 report covering the  
15 calendar year 2019, that was due no later than April 15, 2020.

16  
17 6. On September 22, 2020, PDC staff sent a Warning Letter to the Respondent  
18 concerning the missing F-1 report due April 15, 2020.

19  
20 7. On April 9, 2021, PDC staff served the Respondent, by email and U.S. Postal  
21 mail, with the Hearing Notice for the April 22, 2021, hearing date.

22  
23 8. There is currently an outstanding balance owing of \$1,800 from prior penalties  
24 assessed for violations of RCW 42.17A.700: \$1,000 from PDC Case No. 38942  
25 (2018), \$500 from PDC Case No. 10044 (2017), and an outstanding balance of \$300  
26 from PDC Case No. 16-101. Case No. 16-101 is outside the statute of limitations for

1 calculations of violations. No payments have been received on these penalties as of the  
2 date of the hearing.

## 3 4 **II. CONCLUSIONS OF LAW**

5 1. The Commission has jurisdiction over this proceeding pursuant to Chapter  
6 42.17A RCW, the State campaign finance and disclosure law; Chapter 34.05 RCW, the  
7 Administrative Procedure Act; and Title 390 WAC.  
8

## 9 10 **III. ORDER**

11 As a result of Respondent's failure to file the required F-1 reports, and after consideration  
12 of the mitigating and aggravating factors, and the Findings of Fact, and the Conclusions of Law,  
13 the Commission finds the Respondent violated RCW 42.17A.700 for failing to timely file her F-  
14 1 reports for calendar years 2018 and 2019, and is assessed a civil penalty of \$1500. This Order  
15 will be the Final Order.

16 1. The \$1500 civil penalty is payable within 30 days of the date of this Order.  
17

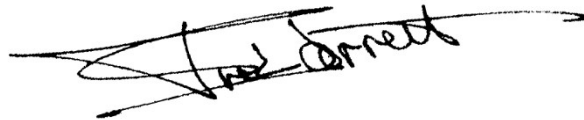
18 2. The missing F-1 reports for calendar years 2018 and 2019 shall be filed within  
19 30 days of the date of this Order.  
20

21 3. In the event the Respondent fails to pay the \$1500 civil penalty within 30 days  
22 of the date of the Order, PDC staff are directed to refer the matter to collections  
23 without further action of the Commission.  
24  
25  
26

1 SO ORDERED this 6<sup>th</sup> day of May, 2021.

2  
3 WASHINGTON STATE PUBLIC  
4 DISCLOSURE COMMISSION

5 FOR THE COMMISSION:

6  
7 

8  
9 Fred Jarrett,  
10 Chair, Public Disclosure Commission

11 *This order sent by email to:*

12 Olivia DeLeon, Respondent  
13 [oliviakdeleon@gmail.com](mailto:oliviakdeleon@gmail.com),  
14 odeleon@srclinics.org;  
15 612 N Street  
16 Mt. Vernon, WA 98273

17 Tabitha Townsend,  
18 PDC Compliance Coordinator,  
19 pdc@pdc.wa.gov

I, Tabitha Townsend, certify that I emailed a  
copy of this order to the Respondent at his respective  
email address.

Electronically Signed by Tabitha Townsend 5/6/21  
Signed Date

20 **NOTICE: RECONSIDERATION**

21 Pursuant to the provisions of RCW 34.05.470 and WAC 390-37-150, you may file a Petition for  
22 Reconsideration with the PDC within ten (10) days from the date this Final Order is served upon  
23 you. Any Request for reconsideration must state the specific grounds for the relief requested.  
24 Petitions must be delivered or mailed to the Washington State Public Disclosure Commission,  
25 711 Capitols Way, Room 206, Box 40908, Olympia WA 98504-0908.

26 **NOTICE: PETITION FOR JUDICIAL REVIEW**

You have the right to appeal this Final Order to Superior Court, pursuant to the Petition for  
Judicial Review provisions of RCW 34.05.542. Any Petition for Judicial Review of this Final  
Order must be filed with the court and also served upon both the Commission and the Office of  
the Attorney general within thirty (30) days after the date this Final Order is served upon you.