

Crosby4council replied Mon, July 1, 2019 at 4:37PM
to: "PDC Support" <cdc@cdc.wa.gov>

Hi, Tabatha --

The following is our campaign's response to the complaint filed under PDC Case Number **53596**.

Having fulfilled all residency and other requirements for eligibility to run for city council, Julieta Altamirano Crosby filed her candidacy for Lynnwood, WA City Council position 5 on May 17, 2019, paying the filing fee from her own account. I was informed of her candidacy later when she asked me to help with her campaign -- I became Julieta's campaign manager and attended the PDC Compliance and ORCA training classes on May 29, 2019.

Since the campaign treasurer and an outside consultant were both involved in setting up Julieta's campaign with the PDC, I had some difficulty signing in to the PDC and linking our campaign until June 9. I was fortunate to receive outstanding help from Jenny Polek in Filing Support, and I finally gained access so that I could file reports.

The first C3 report was completed and uploaded on 06/17/19. There were two checks written on June 3 and 4 where the donors has asked us to hold the checks before depositing on June 14, which we did.

The second C3 report was completed on 06/24/19 while I was vacationing with family. I didn't have all my instructional materials with me and I forgot to upload the C3 report until the next day, 06/25/19.

We received the complaint that we had not filed any C3 or C4 reports on June 24, while I was still out of town. I contacted you, Tabatha, the next day and that's when I learned that I should have filed a C4 report for the filing fee on June 10, the day of my first use of ORCA. I verified the requirement with Jenny Polek because I wasn't sure if I still needed to file a C4 if the candidate didn't expect to receive reimbursement from the campaign for the filing fee. Jenny said that a C4 was still necessary, so the C4 due on June 10th was filed on June 26th.

Today, July 1st, I found the receipt from First Security Bank dated May 31, 2019 that showed the \$100 personal loan made by Patrick Crosby to open the bank account, so I filed a C3 report that was due on June 3 -- before I had gained access to the PDC/ORCA -- for that loan and amended the June 10 C4 report to reflect the same.

Today I also filed the C3 report due for contributions and deposit made on June 28th, so now our reporting is current and accurate.

The missteps detailed above were clearly misunderstandings and mistakes on my part. Thank you for the opportunity to respond to the complaint. Dr. Crosby's campaign is now fully in compliance, and at least those same mistakes won't happen again.

Thank you in advance for your understanding as you determine the resolution to this issue.

Sincerely,

Jeanne Crevier, campaign manager
Crosby4council