



**State of Washington
PUBLIC DISCLOSURE COMMISSION**

711 Capitol Way Rm. 206, PO Box 40908 • Olympia, Washington 98504-0908
(360) 753-1111 • FAX (360) 753-1112

Toll Free 1-877-601-2828 • E-mail: pdcc@pdcc.wa.gov • Website: www.pdcc.wa.gov

July 5, 2019

Delivered electronically to "crosby4council@gmail.com"

Subject: PDC Case 53596

Dear Julieta Altamirano-Crosby:

Below is a copy of an electronic letter sent to Sheri Connor concerning a complaint filed with the Public Disclosure Commission (PDC).

As noted below to Sheri Connor, the PDC has dismissed this matter in accordance with RCW 42.17A.755(1) and will not be conducting a more formal investigation into these allegations or taking further enforcement action in this matter.

PDC staff is reminding you about the importance of 1) timely and accurately reporting contributions and expenditures; and 2) depositing contributions within five business days of receipt, without exception. PDC staff expects that you will timely and accurately file all required reports in future years in accordance with PDC laws and rules.

If you have questions, you may contact Tabatha Blacksmith at 360-586-8929, toll-free at 1-877-601-2828 or by e-mail at pdcc@pdcc.wa.gov

Sincerely,

/s _____
Tabatha Blacksmith
Compliance Coordinator

Endorsed by,

/s _____
Barbara Sandahl
Deputy Director
For Peter Lavalley
Executive Director



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July 5, 2019

Delivered electronically to "robinsheri@frontier.com"

Subject: Complaint regarding Julieta Altamirano-Crosby, PDC Case 53596

Dear Sheri Connor:

The Public Disclosure Commission (PDC) has completed its review of the complaint you filed on June 23, 2019. Your complaint alleged that Julieta Altamirano-Crosby (the "Respondent") may have violated RCW 42.17A.235 by failing to timely report contributions and expenditures during election year 2019.

PDC staff reviewed your allegations; the applicable statutes, rules, and reporting requirements; the response provided by the Respondent; and the applicable PDC reports filed by Respondent to determine whether they support a finding of one or more violations.

Based on staff's review, we found the following:

- The Respondent is a first-time candidate for Lynnwood City Council, position 5. According to the Secretary of State's Elections Division, the Respondent filed as a candidate on May 17, 2019.
- The Respondent timely filed a Candidate Registration (C-1 report) with the PDC on May 31, 2019 and selected the full reporting option.
- Pursuant to RCW 42.17A.235, as a full-reporter, the Respondent is required to disclose her campaign's contributions and expenditures by submitting C-4 and C-3 reports to the PDC; the due dates for these reports are determined by the campaign's activity and the election cycle.
- Per RCW 42.17A.220, contributions received by a candidate's committee must be deposited within five business days of receipt.
- To date, the Respondent has filed the following contribution & expenditure reports: One C-4 report received 16 days late; one timely amended C-4 report; and three C-3 reports that were received 1-21 days late. The Respondent also made two late deposits that were 3-4 days late.
- The Respondent's campaign indicated that its late reports were due to: 1) difficulties filing online prior to June 9, 2019; and 2) its erroneous belief that a C-4 report was not required for May because the campaign only had an out-of-pocket filing fee to report. Upon being notified of the missing report on June 24, 2019, the Respondent quickly contacted the PDC and submitted a May C-4 report within two days.

- Technical problems with the electronic C-1 report filing system were identified by the PDC from 5/13/19 – 6/12/2019, which prevented or delayed filers' ability to timely file C-3 and C-4 reports during this period. Due to such circumstances, the C-3 & C-4 filing requirements for the Respondent were suspended during this period, pursuant to RCW 42.17A.055. This technical issue may have impacted two of the Respondent's late reports.
- The Respondent's campaign later discovered that a May 31, 2019 personal loan of \$100 had not been reported to the PDC and subsequently filed an amended C-4 report and a late C-3 report on July 1, 2019 disclosing the missing information. The same day, the campaign also timely filed a C-3 report disclosing contributions received on June 28, 2019 and now appears to be up-to-date on its PDC filings.
- Mitigating factors include the following: The Respondent is first-time filer with a small campaign that has, to date, made modest expenditures. Noncompliance 1) was the result of a good-faith error, omission or understanding; 2) did not occur during a critical election period; and 3) minimally impacted the public. The respondent quickly took corrective action and made a good-faith effort to comply.

Based on these findings, staff has determined that, in this instance, failure to timely report contributions and expenditures does not amount to a violation warranting further investigation.

PDC staff is reminding Julieta Altamirano-Crosby about the importance of timely and accurately disclosing all contribution and expenditure activities, including the filing fee, and the timely filing of all future PDC reports.

Based on this information, the PDC finds that no further action is warranted and has dismissed this matter in accordance with RCW 42.17A.755(1).

If you have questions, you may contact Tabatha Blacksmith at 1-360-586-8929, toll-free at 1-877-601-2828 or by e-mail at pdcc@pdcc.wa.gov

Sincerely,

/s _____
 Tabatha Blacksmith
 Compliance Coordinator

Endorsed by,

/s _____
 Barbara Sandahl
 Deputy Director
 For Peter Lavalley
 Executive Director

cc: Julieta Altamirano-Crosby